

BROOKTHORPE-with-WHADDON PARISH COUNCIL

To All Members of the Council

27th April, 2022

You are required to attend the Annual Meeting of the Parish Council for Brookthorpe with Whaddon. To be held at Brookthorpe Village Hall at **7.30 pm** on **Tuesday 3rd May, 2022** for the purpose of transacting the following business.

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**Members of the press and public are most welcome to attend
AGENDA**

PRESENT

- 1 . ELECTION OF CHAIRMAN**
- 2 . ELECTION OF VICE-CHAIRMAN**
- 3 . DECLARATION OF ACCEPTANCE**
- 4 . APOLOGIES FOR ABSENCE**
- 5. DECLARATION OF COUNCIL'S QUALIFICATION TO USE THE POWER OF GENERAL COMPETENCE AS POWER OF FIRST RESORT**
- 6. APPROVAL OF STATEMENTS OF ACCOUNTS**
- 7. APPROVAL OF AGAR STATEMENTS**
 - a] Annual Governance Statement**
 - b] Accounting Statements**
 - c] Certificate of Exemption**
- 8. TO REVIEW COUNCIL'S RISK MANAGEMENT**
 - a) GDPR risk assessment**
 - b) General risk assessment**
- 9. TO REVIEW COUNCIL'S STANDING ORDERS**
- 10. TO REVIEW COUNCIL'S FINANCIAL STANDING ORDERS**
- 11. TO AGREE COUNCILLORS SPACIFIC RESPONSIBILITIES**
 - Internal Auditor**
 - Environment**
 - Highways**
 - Planning**
 - Village Hall representative**
- 11. TO REINSTATE FINANCIAL REGULATIONS 2.2 (Internal Audit) and 6.6 (signing of cheques)**
- 12. QUESTIONS AND COMMENTS FROM THE PUBLIC**